2013

Exhibitor Order Form

Event Services & Parking

- **Online order at http://exhibitor.calgarystampede.com** (restrictions apply).
- **To order exhibitor services please refer to the attached form (page 5).**
- **Save Money and order in advance - 14 days prior to your events' first move in day to qualify for Advance Rates.**
- **To order DISCOUNTED Exhibitor Parking permits, please follow the directions on page 2.**
- **Effective May 1, 2013 – December 31, 2013** **Prices subject to change without notice**

CALGARY STAMPEDE EVENT SERVICES
403-261-0377 • fax 403-261-0144 •
Email: eventservices@calgarystampede.com
Parking Office 403-261-0153

EXHIBITOR PARKING INFORMATION – effective May 1, 2013 – December 31, 2013

Order Online at http://exhibitor.calgarystampede.com

We are pleased to offer a discounted parking rate to Exhibitors that pre-purchase parking permits **14 days prior** to the first move-in date of your event.
(subject to availability, parking may sell out sooner).

Benefits of pre-purchasing parking permits

- The discounted rate is **$13.33** per day, per permit plus GST.
- Available at Parking Booth when exhibitor arrives.
- Order and pay for all services with one easy step.

Additional important information regarding pre-ordered Exhibitor parking permit(s) follows:

1. Orders **must be received by Event Services 14 days prior to the first move-in date.** We are unable to process parking orders received after this deadline. If you miss this deadline, please purchase permits from the main park gates or the Exhibitor entrance (14th Avenue – Half block West off Olympic Way S.E.) upon arrival to your event. For your convenience, on-site permits may be purchased at the Exhibitor parking entrance or main parking gate locations by credit card, cash or cheque.
2. Parking rates apply to move-in, event and move-out days.
3. Permits must be ordered for a minimum of two days.
4. Permits will be issued from the Exhibitor's Entrance (during the specified move-in dates and times). Refer to your Exhibitor's Information from your show manager for the move in schedule.
5. Permits are **not** mailed out.
6. Complete the attached Event Service order form, using the formula below.
7. Refunds are **not** available after processing.
8. Permits will be issued by company name unless otherwise stated.
9. Confirmation of parking permits only will be sent via email or fax from the parking office, please ensure that this information is legible on your order form.

Sample QUANTITY	DESCRIPTION OF SERVICES OR EQUIPMENT REQUIRED **Indicate dates required for each permit ordered**	UNIT PRICE	AMOUNT
2	Mon.**25** Tues.___Wed.___Thurs.____Fri. **22** Sat. **23** Sun. **24**	$13.33 X **4** days X **2** permits	$106.64
1	Mon.___Tues.___Wed.___Thurs. **21** Fri.___ Sat. **23** Sun.___	$13.33 X **1** days X **2** permits	$26.66

For the above example; two 4-day permits valid from 22nd through to 25th inclusive and one permit valid for the 21st and one permit valid for the 23rd.
Parking permits must be presented or purchased at parking gate to allow parking lot access.

Rates are subject to change without notice.

CALGARY STAMPEDE 2013 Exhibitor Order Form Price List

Online ordering at http://exhibitor.calgarystampede.com Look for the month your event is being held in and then select the event you wish to order items for

Advance rates apply only to orders received a minimum of 14 days prior to first day of move-in.
Orders arriving after this deadline will be subject to regular after deadline rates. Save Money and order in advance.
All orders require pre-payment. Services will not be installed until full payment has been made.

* Electrical Services (per event rate)

Power is provided during event hours only. If connection to equipment is required, labour fees will apply (min 1 hour). If cabling is required extra charges may be applicable. Price is for power drop only at the back of the booth. If you require in specific area(s) floor plan must be submitted.

Indoor Electrical Services	14-day Advance	After Deadline
800 watt 6 amps 120V	$111.25	$144.50
1500 watt 15 amps 120V	$120.50	$156.50
2000 watt 20 amps 120V	$134.00	$174.25
30 amp 125V	$262.50	$341.25
Undercarpet/Flooring Wiring (Floor plan required	**add 45% per unit**	
24 hour power (upon request)	**add 25% per unit**	
Outdoor Services - such as tents, parking lot space (outside Permanent Buildings)	**add 50% per unit**	
208 volt electrical service single phase		
~15 amp	$186.25	$242.00
~20 amp	$240.50	$312.50
~30 amp	$342.50	$445.25
~40 amp	$371.75	$483.25
~50 amp	$399.75	$519.75
Over 50 amp	**"by quote"**	
208 volt electrical service three phase		
~15 amp	$267.50	$347.75
~20 amp	$367.00	$477.00
~30 amp	$521.50	$678.00
~over 30 amp	**"by quote"**	
Lights (electrical not provided)		
~1 bulb clip-on style (150 watt)	$25.50	$33.15
~2 bulb floor stand (150 watt)	$50.00	$65.00
~3 bulb floor stand (150 watt)	$59.25	$77.03
~500 watt quartz light with stand	$56.75	$73.78
Lights (electrical provided)		
~ Hi-Bay Lights	$154.00	$200.20
Accessories		
~ Extension Cord	$11.00	$14.30
~ Power Bar	$13.00	$16.90

* Telephone Services (per event rate)

	14-day Advance	After Deadline
Telephone (indoors) electrical not provided		
~Voice line c/w handset	$185.00	$240.50
~Voice mail add on	$30.00	
~Fax line	$168.00	$218.40
~Dial up line for credit card/debit POS modem use (must be programmed to dial 9, electrical not provided)	$168.00	$218.40
Telephone (outdoors) electrical not provided	$277.50	$360.75
ISDN or other dedicated circuits	**"by request"**	
(require minimum 4 week advance notice, electrical not provided)		

Internet access is not included in the above services.
Credit cards required for long distance capabilities.
Long distance charges will appear on your credit card following the event. All phones dial "9" for outside access.

Audio Visual Services - (Per event day rate)

Power is provided to Audio Visual equipment that requires power at no additional cost. AV Equipment is delivered to the booth when exhibitor is present only.

A/V per day charge	Daily 1-3 day event	14-day Advance Weekly 4-5 day event	After Deadline Daily
19" LCD TV with draped stand	$35.00	$122.50	$45.50
22" TV/DVD combo with stand	$75.00	$262.50	$97.50
26" LCD TV with stand	$150.00	$525.00	$195.00
32" LCD TV with Stand	$235.00	$822.50	$305.50
42" Flat Screen TV(does not include tube sta	$345.00	$1,207.50	$448.50
42" Monitor (does not include tube stand)	$400.00	$1,400.00	$520.00
46" Smart Flat Screen (does not include tube stand	$425.00	$1,487.50	$552.50
50" LCD TV (does not include tube stand)	$500.00	$1,750.00	$650.00
60" LCD TV (does not include tube stand)	$575.00	$2,012.50	$747.50
Flat/Plasma Tube Stands	$125.00	$437.50	$162.50
Plasma/LCD Install Fee for Custom Installations			$50.00 per hour
DVD Player	$50.00	$175.00	$65.00
DVD Player (PAL) (Limited availability)	$60.00	$210.00	$78.00
DVD Player - (Blu-ray) (Limited availability	$60.00	$210.00	$78.00
LCD Projector (Limited availability)	$250.00	$875.00	$325.00
AV/Projector Stands	$25.00	$87.50	$32.50
Flip-chart with paper and markers	$30.00	n/a	$39.00
Poster Easel	$15.00	n/a	$19.50
Whiteboard	$25.00	n/a	$32.50
Sound Systems - 4 sizes to choose from		$111.50 to $896.75 per day	
3 foot screen	$35.00	$122.50	$45.50
8 foot screen	$40.00	$140.00	$52.00
12 foot screen	$100.00	$350.00	$130.00
Portable CD Player	$50.00	$175.00	$65.00
CD Player	$40.00	$140.00	$52.00
Microphone (wired) with stand	$40.00	$140.00	$52.00
*Wireless mic (UHF)			
~Lapel, hand-held or headset	$115.00	$402.50	$149.50

* High-Speed Internet Access Event Rate unless otherwise indicated

	14-day Advance	After Deadline
Routers not permitted. **Electrical not included in prices.**	**Event Rate**	**Plus 30%**
Wired Dynamic - Basic Browsing Single Private DHCP assigned address		
1 day event - $150.00/connection	2 day event - $270.00/connection	
3 day event - $382.50/connection	4-5 day event - $450.00/connection	
Wired Dedicated - All ports open, 1 valid Static IP Address provided		
1 day event - $330.00/connection	2 day event - $594.00/connection	
3 day event - $841.50/connection	4-5 day event - $990.00/connection	
Switch	$75.00/day	$97.50/day
Additional IP Addresses	$50.00/day	$65.00/day
Wireless Internet (1 computer/device only per access code)		
1 day event - $99.00/connection	2 day event - $178.20/connection	
3 day event - $252.45/connection	4-5 day event - $297.00/connection	
Custom Internet / Additional Cabling	**"by quote"**	
Under Carpet/Flooring Wiring (Floor plan required) Plus 45% surcharge per unit		
Outdoor Internet Services	**Add 50% per unit.**	

*** Services provided exclusively by the Calgary Stampede. Effective May 1, 2013 to December 31, 2013 Inclusive**
For Further information, please visit our website at www.stampedevenues.com Prices subject to change without notice

CALGARY STAMPEDE 2013 Exhibitor Order Form Price List

Online ordering at http://exhibitor.calgarystampede.com
Look for the month your event is being held in and then select the event you wish to order items for

Advance rates apply only to orders received a minimum of 14 days prior to first day of move-in.
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Custom Signs & Banners

	14-day Advance	After Deadline
14" X 22" Coroplast Sign	$58.00	$75.50
14" X 44" Coroplast Sign	$69.50	$90.50
22" X 28" Coroplast Sign	$86.75	$113.00
2' X 4' Coroplast Sign	$98.50	$128.00
4' X 8' Coroplast Sign	$226.00	$293.75
Vinyl banner	$9.00/ft	N/A
(minimum banner charge $90.00)		

Over 10 words add $.90/word

Our Sign shop is happy to quote special orders

* Banner Hanging (per event rate)

Per Event per Banner	14-day Advance	After Deadline
Indoor		
~Up to 8' vinyl banner	$101.50	$139.75
~8' to 20' vinyl banner	$124.25	$161.50
~Over 20' **(more information is required)**		**"by quote only"**
~Multi-Sided/Halo/Circular		**"by quote only"**

For banners and or signs over 20 feet and Multi-sided/Halo/Circular signs - Spec sheets with dimensions, weight and photo are required in order to provide a quote, along with booth number

~Outdoor locations **"by quote only"**
(more information is required)
Price may vary depending on weight/size & booth location.

* Plumbing Services (Limitations in areas available) (per event)

Per Event	14-day Advance	After Deadline
Natural Gas connection with Permit	$442.00	$574.50
~Each additional connection same booth	$117.00	$152.00

Floor plan with type of appliance(s), location of appliance(s) and BTU's of appliance(s) being connected to Gas is required prior to move in

Cold water service-1st Connection	$198.50	$258.25
~Each additional connection same booth	$67.00	$87.25
~Triple Sink unit with water heater	$329.25	$428.00

Gas, Water and Drains are not available in all locations, Booth number must be supplied in order to check availability.

Cold water fill & drain

~up to 300 gallons	$222.50	$289.25
~over 300 gal/less then 1000 gal	$294.50	$382.75
Holding tank – 20 gallon capacity	$35.00	$45.50

Propane Gas is Not Available
Compressed Air is Not Available

Outdoor Services - Limitations on availability. Booth number must be supplied in order to check availability.

Special Equipment (per event day rate)

	14-day Advance	After Deadline
Draw Drum		
~small table top (per day)	$30.00	$39.00
~floor model (per day)	$50.00	$65.00

* Exhibitor Parking Permits

Advance Orders Only

These permits must be pre-ordered and order received by Event Services 14 days prior to the first move-in day.
We are unable to process parking permit orders received after this deadline.
Limited parking is available. Permits will be designated on a first-come first served basis.
Pre-Purchased Parking permit rate only (min. of 2 days) - $13.33 per permit, per day plus GST **
Permits can be picked up at the Parking Booth Entrance when Exhibitor arrives during the event move-in. We are unable to mail out permits.
Parking space may sell out prior to 14 day advance deadline.

Multi-day and single day exhibitor parking permits are available for purchase at all main parking entrances. Single entry general admission parking is available at main gates. Regular rates apply

*** Services provided exclusively by the Calgary Stampede**
**** Prices subject to change without notice.**
Goods and Services Tax (GST) NOT included in the listed prices
Effective May 1, 2013 to December 31, 2013 Inclusive

Phone: 403.261.0377 Fax: 403.261.0144 Email: eventservices@calgarystampede.com
Parking Office Phone: 403.261.0153

MAIL/FAX/EMAIL TO:
Calgary Stampede ~ Event Services
Box 1060, Station M, Calgary, Alberta T2P 2K8
Phone: 403.261.0377 or Fax: 403.261.0144
Email: eventservices@calgarystampede.com

2013 Exhibitor Order Form – Effective May 1, 2013 – December 31, 2013 Inclusive

Online at http://exhibitor.calgarystampede.com

PLEASE PRINT OR TYPE CONTACT INFORMATION CLEARLY IN ALL FIELDS INCLUDING BOOTH NUMBER.

Company: _____ **Contact:** _____

Phone: _____ **Fax:** _____ **Event:** _____ **Dates:** _____

Address: _____ **Email:** _____

City/Prov./Postal Code: _____ **Booth #** _____

Orders must be received and Paid 14 days in advance of the first move in day to qualify for Advance Rates

QUANTITY	DESCRIPTION OF SERVICES OR EQUIPMENT REQUIRED	UNIT PRICE	AMOUNT
	800 WATT Electrical Outlet - 6 amps		
	1500 WATT Electrical Outlet - 15 amps		
	TELEPHONE LINE: Long Distance ☐ NO ☐ YES If yes Credit Card payment only accepted.		
	LINE USE: ☐ FAX ☐ VOICE ☐ Credit Card/Debit POS machine (program terminal to dial 9)		
ADDITIONAL SERVICES: Please see preceding product price list in the exhibitor order form package for selections. Please indicate below for: Internet, special equipment, plumbing, signs, banner hanging, audio visual.			
PARKING: Pre-purchase rate only **$13.33 per permit per day.** See page 2 of the Exhibitor Order Form package for more information. Orders must be received 14 days prior to First day of Event Move in to qualify for pre-purchase through Event Services.			
	Mon._____ Tues._____ Wed._____ Thurs._____ Fri._____ Sat._____ Sun._____	Rate x day x permits	
	Mon._____ Tues._____ Wed._____ Thurs._____ Fri._____ Sat._____ Sun._____	Rate x day x permits	
METHOD OF PAYMENT: Canadian Funds only. All orders must be accompanied by a major credit card.		**Sub Total**	
We accept: American Express MasterCard Visa Discover Diners Club		**GST Add 5%**	
Credit Card No. _____ Expiry Date _____ Month / Year **GST # R#118823467**		**Total**	

By signing below, customer agrees to all terms and conditions stated on this form.

Orders received after the advance deadline are subject to On Floor after deadline Regular Rates, and the balance owing will be charged to the above credit card. A $15.00 charge will be added to N.S.F. cheques. If you ordered our telephone service and if long distance charges apply we will charge your credit card following the show. The Calgary Exhibition & Stampede Limited ("CE&S") and the City of Calgary will not be liable for any loss, costs, damages or expenses, incurred directly or indirectly as a result of or as a consequence of any third party including any third party Service Providers inability or failure to provide telecommunications, utilities or miscellaneous services or any interruption thereto. Customer is liable for and shall indemnify the CE&S for any loss of or damage to all equipment or materials loaned or rented to Customer by CE&S regardless of how caused. Due to the temporary conditions, which exist during set-up, installation of services is not guaranteed upon exhibitor arrival. We will endeavor your services as early as possible, but all services are not guaranteed until the start of the event. **Prices subject to change without notice.**

All ORDERS MUST BE PREPAID. Services will not be installed until full payment has been made. No refunds after installation or processing of payment. Credit cannot be given for service or equipment installed and not used.

AUTHORIZED CUSTOMER SIGNATURE _____ **DATE:** _____

FOR INTERNAL OFFICE USE ONLY:

ELECTRICAL		30601-57509	PLUMBING		30601-57511
COMMUNICATIONS		30601-57512	TELEPHONE		30601-57510
OTHER		30601-57515	PARKING		30800-56501
INTERNET		30601-56202			

This form is your official Invoice copy – please keep a copy for your records.