



2010

Exhibitor Order Form Event Services & Parking

- ▶ To order exhibitor services please refer to the attached form.
- ▶ To receive **DISCOUNTED** Exhibitor Parking Rates, please follow the directions on the back of this page.
- ▶ Effective January 1, 2010

CALGARY STAMPEDE EVENT SERVICES
403-261-0377 • fax 403-261-0144 •
Email: eventservices@calgarystampede.com
Parking Office 403-261-0153

EXHIBITOR PARKING

The parking rate at Stampede Park is \$11.43 (plus GST).

We are pleased to offer a discounted parking rate to Exhibitors that pre-purchase parking permits **14 days prior** to the first move-in date.

Benefits of pre-purchasing parking permits

- The discounted rate is **\$10.48** per day, per permit plus GST.
- Available at Parking Booth when exhibitor arrives
- Order and pay for all services with one easy step.

Additional important information regarding pre-ordered Exhibitor parking permit(s) follows:

1. Orders **must be received 14 days prior to the first move-in date.** We are unable to process parking orders received after this deadline. If you miss this deadline, please purchase permits from the main park gates or the Exhibitor entrance (14th Avenue – Half block West off Olympic Way S.E.) upon arrival to your event. For your convenience, on-site permits may be purchased at the Exhibitor entrance location by credit card, cash or cheque.
2. Parking rates apply to move-in, event and move-out days.
3. Permits must be ordered for a minimum of two days.
4. Permits will be issued from the Exhibitor's Entrance (during the specified move-in dates and times. Refer to your Exhibitor's Information from your show manager for the move in schedule.
5. Permits are **not** mailed out.
6. Complete the attached Event Service order form, using the formula below.
7. Refunds are **not** available after processing.
8. Permits will be issued by company name unless otherwise stated.
9. Confirmation will be sent via email or fax from the parking office, please include this information on order form.

SAMPLE

QUANTITY	DESCRIPTION OF SERVICES OR EQUIPMENT REQUIRED Indicate dates required for each permit ordered	UNIT PRICE	AMOUNT
2	Mon. 25 Tues. ___ Wed. ___ Thurs. ___ Fri. 22 Sat. 23 Sun. 24	\$10.48 X 4 days X 2 permits	\$83.84
1	Mon. ___ Tues. ___ Wed. ___ Thurs. 21 Fri. ___ Sat. 23 Sun. ___	\$10.48 X 1 days X 2 permits	\$20.96

For the above example; two 4-day permits valid from 22nd through to 25th inclusive and one permit valid for the 21st and one permit valid for the 23rd.

Parking permits must be presented or purchased at parking gate to allow parking lot access.

Rates are subject to change without notice.



CALGARY STAMPEDE 2010 Exhibitor Order Form

Advance rates apply only to orders received a minimum of 14 days prior to first day of move-in.
Orders arriving after this deadline will be subject to regular after deadline rates.

All orders require pre-payment. Services will not be installed until full payment has been made.

* Electrical Services			Audio Visual Services		
<p>Power is provided during event hours only. If connection to equipment is required, labour fees will apply. (min. 1 hour) Price is for power drop only at the back of the booth. If you require in specific area(s) floor plan must be submitted</p>			<p>Power is provided to Audio Visual equipment that requires power at no additional cost. AV Equipment is delivered to the booth when exhibitor is present only.</p>		
	14-day Advance	After Deadline		14-day Advance	After Deadline
Indoor Electrical Services				Daily	Weekly
800 watt 6 amps 120V	\$101.75	\$132.28	19" LCD TV with draped stand	\$35.00	\$122.50
1500 watt 15 amps 120V	\$110.25	\$143.33	22" TV/DVD combo with stand	\$75.00	\$262.50
2000 watt 20 amps 120V	\$122.50	\$159.25	26" LCD TV with stand	\$150.00	\$525.00
30 amp 125V - (RV Power)	\$165.00	\$214.50	28" TV/DVD combo with stand	\$175.00	\$612.50
Under Carpet Wiring (Floor plan required)	add 30% per unit		32" LCD TV with Stand	\$300.00	\$1,050.00
24 hour power	add 25% per unit		42" Plasma TV (does not include tube sta	\$400.00	\$1,400.00
Outdoor Services	add 50% per unit		45" TV with draped stand	\$175.00	\$612.50
208 volt electrical service single phase			Flat/Plasma Tube Stands	\$125.00	\$437.50
~ 15 amp	\$175.75	\$228.48	Plasma/LCD Install Fee for Custom Installations	\$50/hr	n/a
~ 20 amp	\$226.50	\$294.45	DVD Player	\$50.00	\$175.00
~ 30 amp	\$322.75	\$419.58	DVD Player (PAL) (Limited availability)	\$60.00	\$210.00
~ 40 amp	\$350.50	\$455.65	DVD Player (Blu-ray) (Limited availabilit	\$60.00	\$210.00
~ 50 amp	\$376.75	\$489.78	High Intensity OH Projector	\$100.00	\$350.00
Over 50 amp	"by quote"		Standard OH Projector	\$35.00	\$122.50
208 volt electrical service three phase			LCD Projector (Limited availability)	\$250.00	\$875.00
~ 15 amp	\$252.00	\$327.60	AV/Projector Stands	\$25.00	\$87.50
~ 20 amp	\$345.75	\$449.48	Flip-chart with paper and markers	\$30.00	n/a
~ 30 amp	\$491.50	\$638.95	Poster Easel	\$15.00	n/a
~ over 30 amp	"by quote"		Whiteboard	\$25.00	n/a
Lights (electrical not provided)			Sound Systems	From \$108.15 to \$870.35 per day	
~ 1 bulb clip-on style (150 watt)	\$25.50	\$33.15	3 foot screen	\$35.00	\$122.50
~ 2 bulb floor stand (150 watt)	\$50.00	\$65.00	8 foot screen	\$40.00	\$140.00
~ 3 bulb floor stand (150 watt)	\$59.25	\$77.03	12 foot screen	\$100.00	\$350.00
~ 500 watt quartz light with stand	\$56.75	\$73.78	Cassette Tape Player	\$35.00	\$122.50
Lights (electrical provided)			CD Player	\$40.00	\$140.00
~ Hi-Bay Lights	\$154.00	\$200.20	Microphone(wired) with stand	\$40.00	\$140.00
Accessories			*Wireless mic (UHF)		
~ Extension Cord	\$11.00	\$14.30	~Lapel, hand-held or headset	\$100.00	\$350.00
~ Power Bar	\$13.00	\$16.90			
* Telephone Services			* High-Speed Internet Access		
	14-day Advance	After Deadline		14-day Advance	After Deadline
Telephone (indoors)				Daily	Daily
~Voice line c/w handset	\$185.00	\$240.50	Wired Dynamic (*Basic Browsing)	\$150.00/day	\$200.00/day
~Voice mail add on	\$30.00		~ Single Private DHCP assigned address. No connection sharing. (*Ports: http, https, ftp, pop, smtp, imap, msn mess.)		
~Fax line (electrical not provided)	\$168.00	\$218.40	Wired Dedicated (All ports open)	\$330.00/day	\$429.00/day
~Dial up line for credit card/debit POS modem use (must be programmed to dial 9, electrical not provided)	\$168.00	\$218.40	~Dedicated service, single Valid IP address.		
Telephone (outdoors)	\$277.50	\$360.75	Wireless Internet	\$99.00/day	\$99.00/day
ISDN or other dedicated circuits	"by request"		~ for basic browsing, checking email		
(require minimum 4 week advance notice, electrical not provided)			~Wireless not available in all buildings/locations.		
Internet access is not included in the above services.			Under Carpet Wiring (Floor plan required)	add 30% per unit	
Credit cards required for long distance capabilities.			Outdoor Services	" + 50% surcharge"	
Long distance charges will appear on your credit card following the event. All phones dial "9" for outside access.					

* Services provided exclusively by the Calgary Stampede. Please see reverse side for additional services.
For Further information, please visit our website at www.stampedevenues.com



Calgary Stampede

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Custom Signs & Banners		
	14-day Advance	After Deadline
14" X 22" Coroplast Sign	\$56.25	\$73.13
14" X 44" Coroplast Sign	\$67.50	\$87.75
22" X 28" Coroplast Sign	\$84.25	\$109.53
2' X 4' Coroplast Sign	\$95.50	\$124.15
4' X 8' Coroplast Sign	\$219.25	\$285.03
Vinyl banner (minimum banner charge \$89.00)	\$9.00/ft	N/A
Over 10 words add \$.89/word		
We would be happy to quote special orders.		

* Plumbing Services		
	14-day Advance	After Deadline
Natural Gas connection	\$330.00	\$429.00
~Each additional connection	\$110.00	\$143.00
Gas service not available in all locations		
Cold water service	\$160.50	\$208.75
~Each additional connection	\$65.00	\$84.50
~Triple Sink unit (with hot water & drain where available)	\$285.00	\$370.50
Cold water fill & drain		
~up to 300 gallons	\$180.00	\$234.00
~over 300 gallons	"by quote"	
Holding tank – 20 gallon capacity	\$35.00	\$45.50
Outdoor Services	add 50% per unit	
Drains not available in all locations		

* Banner Hanging		
	14-day Advance	After Deadline
Indoor		
~Up to 8' vinyl	\$92.75	\$125.00
~8' to 20' vinyl	\$113.50	\$147.50
~Over 20'	"by quote"	
~Multi-Sided	"by quote"	
Outdoor locations	"by quote"	
Price may vary depending on weight/size & booth location.		

Special Equipment		
	14-day Advance	After Deadline
Draw Drum		
~small table top (per day)	\$30.00	\$39.00
~floor model (per day)	\$50.00	\$65.00

* Exhibitor Parking Permits	
Advance Orders Only	
Orders must be received 14 days prior to the first move-in day.	
Limited parking is available. Permits will be designated on a first-come first served basis.	
Parking permit (min. of 2 days) - \$10.48 per permit, per day plus GST **	
Permits can be picked up at the Parking Booth Entrance when exhibitor arrives during the event move-in. These permits must be pre-ordered 14 days in advance. We are unable to mail out permits.	
We are unable to process parking orders received after this deadline.	
Multi-day and single day exhibitor parking permits are available for purchase at all main parking entrances. Single entry general admission parking is available at main gates. Regular rates apply	

* Services provided exclusively by the Calgary Stampede	
** Prices subject to change without notice.	
Goods and Services Tax (GST) NOT included in the listed prices	
Phone: 403.261.0377 Fax: 403.261.0144 Email: eventservices@calgarystampede.com	
Parking Office Phone: 403.261.0153	



MAIL/FAX/EMAIL TO:
Calgary Stampede ~ Event Services
 Box 1060, Station M, Calgary, Alberta T2P 2K8
 Phone: 403.261.0377 or Fax: 403.261.0144
 Email: eventservices@calgarystampede.com

COURIER ADDRESS:
 BMO Centre
 Event Services
 20 Roundup Way S.E.
 Calgary, Alberta T2G 2W1

2010 Exhibitor Order Form

PLEASE PRINT OR TYPE CLEARLY. ALL FIELDS MUST BE FILLED IN TO ENSURE WE PROCESS YOUR ORDER FOR THE CORRECT EVENT AND BOOTH NUMBER

Company: _____		Contact: _____	
Phone: _____	Fax: _____	Event: _____	Dates: _____
Address: _____		Email Address: _____	
City/Province/Postal Code: _____		Booth # _____	

Advance rates only apply for orders received a minimum of 14 days prior to move-in.

QUANTITY	DESCRIPTION OF SERVICES OR EQUIPMENT REQUIRED	UNIT PRICE	AMOUNT
	800 WATT Electrical Outlet - 6 amps		
	1500 WATT Electrical Outlet - 15 amps		
	TELEPHONE LINE Long Distance <input type="checkbox"/> NO <input type="checkbox"/> YES If yes, please provide Credit Card below		
	LINE USE <input type="checkbox"/> FAX <input type="checkbox"/> VOICE <input type="checkbox"/> Credit Card/Debit POS machine (program modem to dial 9)		
	ADDITIONAL SERVICES (PLEASE SEE ATTACHED PRODUCT PRICE LIST) e.g.: Internet, special electrical, plumbing, signs, banners. Please indicate below.		
Parking	Each Permit must be ordered for a minimum of two days. Specify dates required. Orders <u>must</u> be received 14 days prior to Event Move in to qualify.		
	Mon. ___ Tues. ___ Wed. ___ Thurs. ___ Fri. ___ Sat. ___ Sun. ___	Rate x day x permits	
	Mon. ___ Tues. ___ Wed. ___ Thurs. ___ Fri. ___ Sat. ___ Sun. ___	Rate x day x permits	
	Mon. ___ Tues. ___ Wed. ___ Thurs. ___ Fri. ___ Sat. ___ Sun. ___	Rate x day x permits	
METHOD OF PAYMENT in Canadian Funds All orders <u>must</u> be accompanied by a major credit card.		Sub Total	
<input type="checkbox"/> American Express <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa <input type="checkbox"/> Cheque payable to "Calgary Stampede"		GST Add 5%	
Credit Card No. _____ Expiry Date _____			
GST # R#118823467		TOTAL	

By signing below, customer agrees to all terms and conditions stated on this form.

Orders received after the advance deadline are subject to On Floor after deadline Regular Rates, and the balance owing will be charged to the above credit card. A \$15.00 charge will be added to N.S.F. cheques. If you ordered our telephone service and if long distance charges apply we will charge your credit card following the show. The Calgary Exhibition & Stampede Limited ("CE&S") and the City of Calgary will not be liable for any loss, costs, damages or expenses, incurred directly or indirectly as a result of or as a consequence of any third party including any third party Service Providers inability or failure to provide telecommunications, utilities or miscellaneous services or any interruption thereto. Customer is liable for and shall indemnify the CE&S for any loss of or damage to all equipment or materials loaned or rented to Customer by CE&S regardless of how caused. **No refunds after installation or processing of payment(s). Credit cannot be given for service or equipment installed and not used.** Due to the temporary conditions, which exist during set-up, installation of services is not guaranteed upon exhibitor arrival. We will endeavor your services as early as possible, but all services are not guaranteed until the start of the event.

All ORDERS MUST BE PREPAID. Services will not be installed until full payment has been made.

AUTHORIZED CUSTOMER SIGNATURE _____ **DATE:** _____

FOR OFFICE USE ONLY:

ELECTRICAL _____	30601-57509
COMMUNICATIONS _____	30601-57512
OTHER _____	30601-57515
INTERNET _____	30601-56202

PLUMBING _____	30601-57511
TELEPHONE _____	30601-57510
PARKING _____	30800-56501

This form is your official Invoice copy – please keep a copy for your records.